

December 1, 2011

TO: ALL MAINTENANCE OF WAY EMPLOYEES

In order to assist with the transition from extended furlough to active service, Engineering will again in 2012 implement the policy whereby Maintenance of Way employees in furlough status, who have been assigned by bulletin or who are recalled to Regional gangs, will have an opportunity to voluntarily elect a \$200.00 advance on first month expenses.

This accommodation is an advance on the Board AWARD 298 (Rule 38) expenses applicable to Regional Gangs, and furloughed employees electing to accept this expense advance will be required to repay the expense advance out of their first two paychecks. The accounting Department will put into place an automatic deduction to accomplish the repayment, which will be done in two \$100.00 increments.

In order to elect the \$200.00 advance, please complete the bottom portion of this form and fax, or mail, a copy to the address listed below.

BNSF Railway  
Maintenance Manpower  
817-867-5796 (fax)

BNSF Railway  
Maintenance Manpower  
3017 Lou Menk Dr..  
Ft. Worth, TX 76131

Any question regarding the implementation of this policy may be directed to your current manpower planner.

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ELECTION TO ACCEPT \$200.00 EXPENSE ADVANCE

NAME: \_\_\_\_\_ EMP ID # \_\_\_\_\_

I WISH THE ADVANCE DELIVERED TO ME AT HOME \_\_\_\_\_ WORK \_\_\_\_\_  
REGIONAL GANG TO WHICH ASSIGNED OR RECALLED \_\_\_\_\_  
CURRENT HOME ADDRESS:

STREET \_\_\_\_\_ APT# \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

I understand that the repayment of this advance of expenses will be accomplished by payroll deduction of \$100.00 from each of my first and second paychecks following my return to work.

Signature \_\_\_\_\_ Date \_\_\_\_\_